

**COMPUTER SCIENCE DEPARTMENT
UNDERGRADUATE ADVISEMENT PROCEDURES
FOR 2007-2008**

General Questions:

Students in the computer science pre-major and major can visit the College of Engineering and Computer Science Student Services Center in JD 1501 for general information regarding the computer science program and General Education requirements.

Entering and Continuing Freshmen (mandatory advisement):

Freshmen students need to make an appointment with the CECS Student Services Center in JD1501 or by calling 818-677-2191.

Entering Transfer Students (advisement is strongly recommended):

Students transferring courses from a local community college should visit the CECS Student Services Center in JD 1501 or by calling 818-677-2191 regarding transfer questions related to the computer science program. Students transferring upper division courses or courses from outside the local region should make an appointment to see Professor Jack Alanen by visiting JD 4503 or calling 818-677-3398.

All 2nd Bachelors Students (mandatory advisement effective Spring 2008):

All post-baccalaureate students working on a 2nd bachelors degree in computer science need to make an appointment to see the computer science department chair, Professor Steven Stepanek, prior to registering for classes. Appointments can be made in JD 4503 or by calling 818-677-3398.

Academic Probation (mandatory advisement):

Students on academic probation need to make an appointment with the CECS Student Services Center by visiting JD 1501 or calling 818-677-2191 for required advisement prior to registration.

Disqualified Students (mandatory advisement after receiving readmission letter):

Recently disqualified students and students with questions regarding their readmission academic contracts should make an appointment to see the computer science department chair, Professor Steven Stepanek. Appointments can be made in JD 4503 or by calling 818-677-3398.

MEP/EOP Students (mandatory advisement):

Students participating in the MEP/EOP programs need to make an appointment with the CECS Student Services Center by visiting JD 1501 or calling 818-677-2191 for required advisement prior to registration.

Graduation Evaluations and Career Advisement by Faculty Advisors:

If you wish to visit with a computer science professor regarding career advisement, the selection of concentrated studies electives or to start the process referred to as a graduation evaluation, please consult the following table. Students who wish to schedule an appointment should contact their advisor by email; to help expedite the appointment process, students should include their telephone number and their reasons for wishing to see their advisor in the email message. Note: Students may elect to stay with a previously assigned advisor or select a different faculty advisor, if that advisor agrees.

<u>Student's Last Name</u>	<u>Faculty Advisor</u>	<u>Email</u>	<u>Office</u>
A	Barkataki, S.	shan@csun.edu	JD 4449
B	Barnes, M.	renzo@csun.edu	JD 4443
C	Covington, R.	cov@csun.edu	JD 4421
D - E	Gabrovsky, P.	peter.gabrovsky@csun.edu	JD 4427
F - G	Lingard, R.	rlingard@csun.edu	JD 4417
H - J	McIlhenny, R.	robert.mcilhenny@csun.edu	JD 4413
K - L	Melara, G.	gem@csun.edu	JD 4431
	Noga, J. (on sabbatical F07)	jnoga@csun.edu	JD 4429
M - N	Pham, S.	spham@csun.edu	JD 4419
O - P	Timmerman, B.	btimmer@csun.edu	JD 4423
Q - R	Trybus, G.	gtrybus@csun.edu	JD 4445
S	Wang, T.	twang@csun.edu	JD 4447
T - V	Wiegley, J.	jeffw@csun.edu	JD 4407
W - Z	Zartoshty, B.	bzartoshty@csun.edu	JD 4441